

INDIRA GANDHI DELHI TECHNICAL UNIVERSITY

Kashmere Gate Delhi – 110403

No. F. 1181

Dated : 14.09.2021

Circular of Income Tax for the year 2021-22

All the faculties / Employees of this institute are requested to please submit their House Rent Receipts/ Related investment Documents (Self attested photocopies) which have been shown in the Income Tax declaration Form in the Accounts Branch of IGDTUW by 10<sup>th</sup> October-2021.

It may please be treated as Urgent.

(Suneel Kumar Razdan)  
D D O / A.A.O.

Copy to:

1. Hon,ble V.C. IGDTUW.
  2. Worthy Registrar,IGDTUW
  3. All Head of Departments, with request to give necessary instruction to their staff. *website*
  4. Librarian, IGDTUW
  5. Incharge Personal, IGDTUW
- Mr. Sagar Goel*

*Suneel*  
(Suneel Kumar Razdan)  
D D O / A.A.O.

**INDIRA GANDHI DELHI TECHNICAL UNIVERSITY**  
Kashmere Gate Delhi – 110006

**INCOME TAX INVESTMENT DECLARATION FORM FOR THE YEAR 2021-22**

| NAME & DESIGNATION   |   |           |                    |
|--|---|-----------|--------------------|
| Name of the Department & Employee Code   |   |           |                    |
| PAN No. (Compulsory to fill)   |   |           |                    |
| Mobile No. & E. Mail Address   |   |           |                    |
| Residential Address  |   |           |                    |
| Dear Sir/ Madam  |   |           |                    |
| Kindly consider the following investment proposal for computation of Income Tax for the year 2021-2022   |   |           |                    |
| S No.  | Investment Description  | Section   | Amount (Rs.)       |
| 1  | MEDICLAIM PREMIUM (For self, spouse, Dependent Children & Parents) Maximum Limit Rs. 15000/- & Rs.20000/- in case of premium on the health of Dependents above 65 years old otherwise of Rs. 15000/-  | 80-D      |                    |
| 2  | EXPENDITURE ON HANDICAPPED DEPENDENTS -Deposits made for maintenance of Handicapped Department (LIC, UTI etc) Adhoc Amount of Rs. 50000/- & disability exceeding 80% the deduction will be Rs. 75000/- (Attach Govt. Hospital Medical Certificate)  | 80-DD     |                    |
| 3  | INTEREST PAID ON HOUSING LOAN No.- Maximum limit for let out property Maximum Limit for Self Occupied Property Rs.30000/- (before 01.04.1999)& Rs. 200000/- (from 01.04.1999) (Submit Certificate received from Financial Institution /Banks, Occupation Certificate, Form 12 C Declaration, Income from House Prop. Computation Statement) | 24(1)(VI) |                    |
| 4  | MEDICAL EXPENSES -Proposed to be incurred ON SPECIFIED DISEASES (AIDS, Cancer, Thalassaemia, Hemophilia, Chronic Renal Failure, Chronic Neurological Diseases) Maximum Rs. 40000/- & Rs. 60000/- in case aged above 65 years (Attach Govt. Hospital Medical Certificate)  | 80-DDB    |                    |
| 5  | PERMANENT DISABILITY BENEFIT (SELF)-Adhoc deduction amount of Rs. 50000/-Rs. 75000/- in case of disability exceeding 80% (Attach Govt. Hospital Medical Certificate).   | 80-U      |                    |
| 6  | INTEREST ON EDUCATION LOAN (for self education). No. Maximum Limit  | 80-E      |                    |
| 7  | National Pension Scheme (Max Limit Rs, 50,000)  | 80-CCD    |                    |
| 8  | INVESTMENT UNDER OVERALL LIMIT OF Rs. 1.5 LAKH UNDER SECTION 80 C   |           |                    |
|  | (A) PENSION SCHEME INVESTMENTS  | 80 CCC    |                    |
|  | (B) HOUSING LOAN PRINCIPAL REPAYMENT  | 80 C      |                    |
|  | (C) PPF PUBLIC PROVIDENT FUND   | 80 C      |                    |
|  | (D) PLSI POSTAL LIFE INSURANCE  | 80 C      |                    |
|  | (E) LIC Life Insurance Premium Directly Paid by Employee  | 80 C      |                    |
|  | (F) ULIP 1971-ULIP LINKED INSURANCE PLAN FROM UTI   | 80 C      |                    |
|  | (G) NSC NATIONAL SAVING SCHEME  | 80 C      |                    |
|  | (H) DEPOSIT UNDER POST OFFICE SAVING BANK (CTD) RULES 1959  | 80 C      |                    |
|  | (I) NSS – NATIONAL SAVING SCHEME  | 80 C      |                    |
|  | (J) UTI – RETIREMENT BENEFIT PLAN   | 80 C      |                    |
|  | (K) INFRASTRUCTURE INVESTMENT – Notified U/S 10 (23D)   | 80 C      |                    |
|  | (L) MUTUAL FUND-NOTIFIED UNDER CLAUSE 23D OF SECTION 10   | 80 C      |                    |
|  | (M) FLSS -EQUITY LINK SAVING SCHEME OF MUTUAL FUNDS   | 80 C      |                    |
|  | (N) TUITION FEES FOR FULL TIME EDUCATION TO INDIAN SCHOOL UNIVERSITY  | 80 C      |                    |
|  | (O) Fixed Deposits in Banks (period as per Income Tax Guidelines)   | 80 C      |                    |
|  | (P) 5 years term deposit an account under Post Office Term Deposit Rules  | 80 C      |                    |
|  | (Q) Sukanya Samndhi Yojna   | 80 C      |                    |
|  | (R) Atal Pension Yojna  | 80 C      |                    |
|  | (S) Deposit in account under the senior citizens savings Scheme rule 2004   | 80 C      |                    |
|  | (T) CPF/GPF/LIC (Salary Saving Scheme)  | 80 C      |                    |
|  | Grand Total   |           |                    |
|  | Grand Total of Column 7 for rebate under Section 80C  |           |                    |
| 9  | HOUSE RENT PAYMENT (please attach Lease Agreement and rent receipt paid from April 2021 to March 2022 Monthly Rent _____ No. Of Months _____)   | 10(13A)   |                    |
| 10   | ANY OTHER INCOME (ATTACH DETAIL)  |           |                    |
|  | (A) INCOME FROM UNIVERSITY OTHER THAN SALARY  |           |                    |
|  | (B) INCOME FROM SOURCES OTHER THAN UNIVERSITY   |           |                    |
| I Undertake that the proposed investment mentioned above will be completed and documentation in this regard will be submitted to Accounts Branch on before 31 <sup>st</sup> December 2021 for final computation of income tax for the year 2021-22 |   |           |                    |
|  | I will submit all saving proof by _____   |           |                    |
| Date   |   |           | Employee Signature |